

Policy Statement

Privacy

Approved: Board
Original Issue Date: 3 September 2001
Amended: 1 October 2003

Background:

This document sets out the top two levels of Vision Super policy developed and adopted to ensure compliance with the Privacy Amendment (Private Sector) Act 2000. The amendment forms part of the Privacy Act 1988 and includes ten National Privacy Principles which set standards for the way in which organisations collect, store and disclose personal information

This policy clearly sets down Vision Super's concurrence with these principles.

Statement of Policy:

In the course of conducting its normal business activities, Vision Super collects, records, maintains and uses personal information, which members rightly expect to be relevant, accurate, verifiable, and secure.

Vision Super understands and accepts this responsibility of trust and is committed to upholding the National Privacy Principles covering the collection, use, storage, and disclosure of personal information.

All personal information is collected by lawful and fair means and only for the purposes of providing, protecting, assessing, reporting and paying superannuation and insurance benefits. We do not collect unnecessary personal information or collect medical information without the member's prior consent.

Vision Super makes every effort to protect personal information from misuse, loss, unauthorised access, modification or disclosure. Subject to certain restrictions, which are detailed in our Member Access Policy, members will be granted access to their records for the purposes of verification or correction.

Other than as permitted by law, Vision Super will not disclose or use personal information for any purpose other than that for which the information is collected.

This Policy Statement is supported by the following policies:

- ◆ [Personal Information Collection Policy](#);
- ◆ [Using and Disclosing Personal Information Policy](#);
- ◆ [Maintaining Data Security Policy](#); and
- ◆ [Member Access Policy](#)

Copies of these policies are available on request.

A handwritten signature in black ink, appearing to read "D. Cochrane".

.....
D Cochrane
Chairman

Date: **1 October 2003**