

Super choice fund nomination form for Vision Personal members



As a Vision Personal member, if you'd like your employer to pay future Super Guarantee (SG) contributions into Vision Super on your behalf, please complete this form and hand it to your employer. Alternatively you can complete a Standard choice of fund form, which your employer can provide you, using the details provided below to complete Section B of that form. Some employees may not be able to choose their own superannuation fund. Please speak to your employer or visit the Australian Taxation Office website at ato.gov.au for more information.

1. Chosen fund details

Fund name:	Local Authorities Superannuation Fund (Vision Super)
Member number:	
Member name:	
Fund ABN: (Australian Business Number)	24 496 637 884
USI: (Unique Superannuation Number)	24496637884003
Account name:	Vision Personal

2. Authorisation

I request that all future employer SG contributions are to be made to my chosen fund specified in section 1 of this form.

Employee name:	
Employee payroll number: (if applicable)	

You must sign and date this form and give it to your employer for their records.

Signature:	
Date:	

Note to employers:

If an employee does not choose their own super fund, and the ATO has advised the employee does not have a stapled super fund (for new employees from 1 November 2021), you can meet your SG obligations by paying super guarantee contributions on their behalf to the fund you have nominated above or another fund that meets the choice requirements. The required letter of compliance and ways you can contribute into Vision Super are located on the next page.

Please give this form to your **employer** – please **do not** send this form to Vision Super.
If you or your employer have any questions please contact Vision Super on **1300 300 820**.

Employer use only

Date accepted

Date processed

Super choice fund nomination form for Vision Personal members



Letter of compliance

To whom it may concern:

This is to certify that,

- > The Local Authorities Superannuation Fund (also known as Vision Super), is a complying superannuation fund (Registration Number R1000603) within the meaning of the *Superannuation Industry (Supervision) Act 1993* ('SIS Act').
- > The Trustee of the Fund is Vision Super Pty Ltd (ABN 50 082 924 561), holder of Australian Financial Services Licence 225054 and RSE Licence Number L0000239.
- > The Fund is a resident regulated superannuation fund within the meaning of the *SIS Act* and has never received a notice of non-compliance from the Australian Prudential Regulation Authority (APRA).
- > The Fund is able to accept superannuation contributions for eligible persons. These contributions are maintained and subsequently paid only in accordance with the Superannuation Industry (Supervision) Regulations 1994.
- > The Fund is not subject to, and has never previously been subject to, a direction under section 63 of the *SIS Act*.

Yours sincerely,

Noelle Kelleher
Company Secretary
Vision Super Pty Ltd
Dated 11 May 2022

Notes for employers

Acting on your employees' choice

Payment of contributions

New employees from 1 November 2021:

If you haven't received a completed form from a new employee and a super contribution is due, to avoid penalties you must request the employee's stapled super fund from the ATO and make the payment to that fund by the due date.

- > If the ATO advises the employee does not have a stapled super fund, you can make the payment to your nominated default super fund or another fund that meets the choice of fund rules.
- > In the two months after you receive a new employee's completed form, super contributions should be made to the employee's chosen fund or their stapled super fund. You can only make contributions to your nominated fund if the ATO advises there is no stapled super fund.

Once an eligible employee chooses a super fund, you have up to two months to arrange payment into that fund.

Notes for employers continued

Record keeping

You must keep records, of your employee's choice of super fund and receipts or other documents issued by the fund detailing your contributions. Records must be kept for 5 years.

You also need to keep proof that the fund you are contributing to is a complying super fund. The required letter of compliance for Vision Super is included on this form.

Making contributions to Vision Super

Vision Super provides a number of options to suit your business needs. If you have any questions please contact our Employer hotline on **1300 304 947**.

Vision Super Employer Online	BPAY®	Clearing house
<p>Employer Online is a payment and administration system for employers wishing to contribute to Vision Super. Employer online makes contribution payments quick and hassle free. Use the Employer Online site to:</p> <ul style="list-style-type: none"> > Remit contribution files > Update employees' details > Register new staff > Generate contribution reconciliation and member reports > Access employer super information and updates > Audit facility for third party verification of payments > Pay non-Vision Super contributions through the clearing house facility*. 	<p>To make contributions by BPAY®, select the bill payment option through your financial institution and provide the following information:</p> <p>Biller code: 16618</p> <p>Customer reference number that you can get by calling 1300 304 947</p> <p>The amount of contributions you are making.**</p>	<p>You may use any other SuperStream compliant clearing house to make superannuation contributions to the Vision Super Fund.</p>

*The Vision Super clearing house service is offered in conjunction with the Westpac Banking Corporation's ABN 33 007 457 141, AFS Licence Number: 233714 ('Westpac') PayDeduct platform and is designed to assist participating employers meet their obligations under the superannuation choice framework. Westpac is Vision Super's chosen payment partner. For more information on the Westpac PayDeduct platform please read the Westpac PayDeduct Product Disclosure Statement (PDS).

** Contributions via BPAY® must be accompanied by the electronic transmission of required member data to VisionSuper, using a SuperStream compliant payroll system or messaging portal.